

Sandy Lane Surgery Patient Participation Group

Meeting 28.05.14

Minutes

Apologies: None

Correspondence: None available

Minutes of Meeting 3rd February 2014 Robert read the minutes of last meeting and they were unanimously approved.

Matters Arising: Online prescriptions are now active. An article in the autumn issue of *Pulse* required to encourage patients to rationalise the number of prescriptions.

Patient Survey: The working party had formulated an outline for the 2014 Survey and Philip will draw his notes together to shape up the document.

Surgery Report: It had been a quiet period at the Surgery with nothing to report.

Significant Events: None to report.

Practice Newsletter: The group agreed to carry advertising as a way of reproducing the newsletter in full colour. A draft version was available for viewing. Plastic Leaflet holder to be fixed in waiting area.

Development Plan Progress Report: The group discussed the progress of the 7 areas. Betty and Rene sort clarification of the *Health Issue Coffee Morning*.

Any other business: A contact details sheet was circulated to the group. The September meeting was brought forward to 28th July to accommodate people being on holiday.

Better Together: Julie Andrews presented an up-date on the Better Together initiative. As part of the feedback the group expressed concerns over loss of identity and the potential disadvantage for smaller practises with limited space and facilities.

Date of next meeting: Monday 28th July 14. 5.30pm

Future Meetings: [TBC] 2.00pm Monday 22nd September 2014. Monday 12th January 5.30pm. 2.00pm Monday 20th April 2.00pm

Sandy Lane Surgery Patient Participation Group

Meeting 28.07.14

Agenda

Apologies:

Correspondence: Available – email to those who wish.

Minutes of Meeting: 28th May 2014

Matters Arising:

Patient Survey:

Surgery Report:

Practice Newsletter:

Development Plan Progress Report:

Significant Events:

Any other business:

Date of next meeting: 22nd September 14. 5.30pm

Future Meetings: [TBC] 22nd September 2014. 5.30pm. Monday 12th January 2015.
2.00pm Monday 20th April 2.00pm 2015. 5.30pm. ? July 2015

All papers and discussions are strictly confidential