SANDY LANE SURGERY

PATIENT PARTICIPATION GROUP

MINUTES OF MEETING HELD 04.02.13

Present

JT, MT, RT, KF, SH, JC, PO, UK, BM

Apologies

RM

Minutes of the meeting held 11.12.12 were read and agreed.

Total monies collected from Raffle were £364.00 which was donated to Royal British Legion. Many thanks to all who contributed and bought raffle tickets.

Discussion with regards to quarterly newsletter – JC, KF and SH met and brought along a prototype newsletter for discussion. All the group were happy with it and we discussed possible printing costs.

Suggestions were raised with regards to fundraising for supply of materials and printing/photocopying costs.

It was suggested to do an Easter Raffle – but at time of typing up these minutes, the group have received a donation from a patient of £40.00 to help towards purchasing of paper for printing.

Many thanks to our anonymous benefactor.

Complaints received by the surgery for 2012-2013 were discussed and JT informed to group that to date there were no outstanding complaints that had been received.

Well done.

Significant events were discussed and JT explained what the significant events were to the group.

The meeting was then closed.

Dates of next meetings - Monday, 13th May 2013 at 6pm Monday, 5th August 2013 at 6pm